



# City of Appleton

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OFFICE OF THE CITY ACCOUNTING OFFICER  
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November 22, 2021

Honorable Mayor Tosel

The City needs to create another money market savings account for the current commercial Small Cities Loan Program. This account is where the commercial property owners will repay their loan portion of their grant.

Before the bank will create this account, a motion stating the name of the account and a list of people who will have access to the account must be passed and a copy of the minutes given to them.

I am requesting that this be added to the December 15<sup>th</sup> council meeting agenda. The information for the motion should include:

Name: Appleton SCLP 2020

Signers: Emma Haugen, Clerk/Treasurer

Dan Tosel, Mayor

Willie Morales, City Administrator

Thank you.



Lizabeth Gades

Accounting Officer